

About the Program:

Greater Lycoming Habitat for Humanity (“GLHFH”) works to eliminate sub-standard housing by assisting low-income homeowners, including veterans, seniors, and disabled homeowners with *minor exterior home repairs*. The home must be an owner-occupied, single-family house or mobile home, and the primary residence of the owner. Typical projects include exterior painting*, accessibility modifications (ramps, handrails, etc.), fence replacement, deck and stair, and overgrown brush removal.

**Habitat does not paint homes where lead-based paint is present.*

Eligibility Criteria:

- The home must be located within the GLHFH’s service area.
- The applicant(s) must own and occupy the home in need of repairs.
- The household income (household members 18 years and over will be considered) must fall below 80% of Area Median Income (AMI). *See below*
- The applicant(s) must be current on property taxes, mortgage payments (if applicable), and homeowner’s insurance premiums.
- The applicant(s) must be willing to complete “sweat equity” volunteer work (2-10 hours) during the project and must be present during the duration of the repair work.

Monthly Area Median Income (AMI)	
Household Size	80% AMI
1	\$3,
2	\$
3	\$4,
4	\$
5	\$5,483
6	\$

FY21 HUD Income Limits for Lycoming County

Sliding Scale Fees	
% AMI	% Payback
51-80%	25%
31-50%	10%
30% and less	0%

Costs:

If you are approved, you will be required to pay a portion of the material costs using a sliding scale repayment plan. The payment plan will begin the month following the completion of the project and will be paid through equal monthly installments up to two (2) years with 0% interest. Total cost of the project must fall between \$250 and \$5,000.

The Process:

Once GLHFH has received a complete application (with income documentation), we will schedule a scope of work assessment to decide which repairs are feasible and can be completed. Next, a credit report and financial analysis will be done for the applicant and co-applicant. Once the application is approved, a Partnership Agreement is signed between the homeowner and GLHFH outlining the scope of work to be performed, the amount of “sweat equity” required, estimated project cost, and the terms of a zero-interest loan payment plan. The repairs will be scheduled subject to weather conditions and construction schedule and could take up to several months to be completed. Home repair projects are performed on a first come, first served basis. ***This is NOT an emergency repair program; there will be a waiting period for repair work to be done.*** When the project is completed, a Certificate of Completion letter will be signed that includes the final details of a payment plan based on actual costs starting the following month.

Please complete this application to determine if you qualify for GLHFH's Home Preservation Program. Fill out the application as completely and accurately as possible. All information contained in this application will be kept strictly confidential.

We are pledged to the letter and spirit of U.S. policy for the achievement of equal housing opportunity throughout the nation. We encourage and support an affirmative advertising and marketing program in which there are no barriers to obtaining housing because of race, color, religion, sex, handicap, familial status, or national origin.



Please contact us at (570) 322-2515 with any questions.

Completed applications along with a \$25 non-refundable application fee can be returned to our office at: 335 Rose St, Williamsport, PA 17701 or emailed to contact.us@lycominghabitat.org

Section 1 – Homeowner Information		
Legal Name of Homeowner(s):	DOB (mm/dd/yyyy):	
	Email:	
Home Address:	Phone:	
City:	Zip:	SSN:
Do you live in Lycoming County? <input type="checkbox"/> yes <input type="checkbox"/> no Do you own your home? <input type="checkbox"/> yes <input type="checkbox"/> no Is this your primary residence? <input type="checkbox"/> yes <input type="checkbox"/> no Are you current on your: property taxes? <input type="checkbox"/> yes <input type="checkbox"/> no homeowner's insurance? <input type="checkbox"/> yes <input type="checkbox"/> no mortgage? <input type="checkbox"/> yes <input type="checkbox"/> no		
If you answered NO to any of the above questions, you are NOT eligible for this program. Are there any judgments or liens against you or on the property? <input type="checkbox"/> yes <input type="checkbox"/> no Do you plan on staying in this home for at least two years? <input type="checkbox"/> yes <input type="checkbox"/> no Language preference (if you would like to be contacted in a language other than English): _____ Did you or anyone in your household serve or is currently serving in the military? <input type="checkbox"/> yes <input type="checkbox"/> no If yes, which person? _____ Are you or anyone in your household age 65 or older? <input type="checkbox"/> yes <input type="checkbox"/> no A person with disabilities? <input type="checkbox"/> yes <input type="checkbox"/> no List the name, ages and relationship of ALL household residents below (attach additional documents if needed): Name/relationship: _____ DOB: _____ Name/relationship: _____ DOB: _____ Name/relationship: _____ DOB: _____ Name/relationship: _____ DOB: _____		



Section 2 – Household Income

What is your total *annual* household income (before taxes)? \$ _____

Please list the names, relationships, and monthly gross income of all people living in the home.

You must attach proof of all household income for each adult (18 years or older), unless a full-time student (provide proof of registration) and/or unemployed, for the past two months.

Name	Relationship	Gross Monthly Income (before taxes)	Income Source (Employment, SS, Child Support, Alimony, etc.)
	SELF	\$	
		\$	
		\$	
		\$	
		\$	

Section 3 – Home Information

Style of home: 1 story 2 story Mobile/Manufactured Other: _____

Year built: _____ Purchase year: _____

Type of siding and trim of home: wood brick stucco aluminum vinyl shakes metal

Does property have a: garage shop shed carport

Section 4 – Repairs Needed

Type of work needed: siding replacement deck or stairs ramp exterior paint
 brush removal fence handrails other: _____

Please describe the repairs or modifications needed on your home:



Greater Lycoming

Habitat for Humanity®

Home Preservation Program

Section 5 – Media and Publicity

Where did you learn about Habitat’s Home Repair Program?

- Radio Newspaper Brochure Friend Referral Social Media
- Other _____

Habitat depends largely on community support to provide affordable housing services. If GLHFH selects to partner with you, pictures of you and your home may be taken and shared with Habitat supporters. Are you willing to be interviewed by Habitat and/or media reporters? yes no

May we include photos of you and your home in our printed media, website and social media? yes no

Section 6 – Applicant Agreement

I understand that by completing this application, I am authorizing Greater Lycoming Habitat for Humanity (GLHFH) to evaluate my need for repairs and/or modifications of my home, my willingness to be a partner through contributing sweat equity, and, if applicable, my ability to repay the zero-interest loan. I understand that the evaluation will include personal visits, a credit report, and income verification.

I have answered all the questions on this application truthfully. I understand that if I have not answered the questions truthfully, my application may be denied and that even if I have already been selected for home repairs on my home I may be disqualified from the program. The original or a copy of this application will be retained by GLHFH even if the application is not approved.

Signature of Applicant

Date

Printed Name

Signature of Co-Applicant

Date

Printed Name

Section 7 – Checklist

- _____ Completed application (be sure **all** applicant adults have signed)
- _____ Copies of two months of pay stubs for all working adults in the home, if applicable
- _____ Documentation of all other income for two months (social security, SSD, TANF, child support, unemployment, etc.)
- _____ Copy of the most recent federal tax statement for each adult (form 1040, 1040A, or 1040EZ) including W2 forms, if applicable
- _____ Proof of citizenship or permanent legal residency for each adult (birth certificate, valid US passport, voter’s registration, or legal permanent residence card)
- _____ Copy of driver’s license or PA ID card for each adult
- _____ Copy of your Mortgage Statement or Mortgage Satisfaction Piece
- _____ Copy of your most recent Property Tax Statement
- _____ Copy of Homeowner’s Insurance Declarations Page
- _____ \$25 Non-Refundable Application Fee

INFORMATION FOR GOVERNMENT MONITORING PURPOSES

Please read this statement before completing the box below: The following information is requested by the Federal Government for loans related to the purchase of homes, in order to monitor the Lender's compliance with equal credit opportunity and fair housing laws. You are not required to furnish this information but are encouraged to do so. The law provides that a Lender may neither discriminate on the basis of the information, nor on whether you choose to not furnish it. However, if you choose not to furnish it, under Federal regulations this Lender is required to note race, ethnicity, and sex on the basis of visual observation or surname. If you do not wish to furnish the information, please check the box below.

Applicant	Co-applicant
<input type="checkbox"/> I do not wish to furnish this information Race (applicant may select more than one racial designation): <input type="checkbox"/> American Indian or Alaska Native <input type="checkbox"/> Native Hawaiian or other Pacific Islander <input type="checkbox"/> Black/African-American <input type="checkbox"/> White <input type="checkbox"/> Asian Ethnicity: <input type="checkbox"/> Hispanic or Latino <input type="checkbox"/> Non-Hispanic or Latino Sex: <input type="checkbox"/> Female <input type="checkbox"/> Male <input type="checkbox"/> Other: _____ Birthdate: ___ / ___ / ___ Marital status: <input type="checkbox"/> Married <input type="checkbox"/> Separated <input type="checkbox"/> Unmarried (Incl. single, divorced, widowed)	<input type="checkbox"/> I do not wish to furnish this information Race (applicant may select more than one racial designation): <input type="checkbox"/> American Indian or Alaska Native <input type="checkbox"/> Native Hawaiian or other Pacific Islander <input type="checkbox"/> Black/African-American <input type="checkbox"/> White <input type="checkbox"/> Asian Ethnicity: <input type="checkbox"/> Hispanic or Latino <input type="checkbox"/> Non-Hispanic or Latino Sex: <input type="checkbox"/> Female <input type="checkbox"/> Male <input type="checkbox"/> Other: _____ Birthdate: ___ / ___ / ___ Marital status: <input type="checkbox"/> Married <input type="checkbox"/> Separated <input type="checkbox"/> Unmarried (Incl. single, divorced, widowed)